

**The Following Members Were Present:**

Diane Huber, Chair  
John Woodley, Vice Chair  
Rachel Stack, Councillor and Member  
Pat O'Connor, Member  
Greg Thede, Member

**The Following Individuals Were Present:**

Kevin Zettel, Police Chief  
Jeremy Mighton, Deputy Police Chief  
Tracey Guy, Board Secretary  
Hank Zehr, Police Service Advisor (Zone 5), Inspectorate of Policing, Ministry of the Solicitor General  
John Divinski, Councillor and former Member  
Luke Charbonneau, Mayor

Regrets:

**1. Call to Order**

The Chair called the meeting to order at 16:30 hours with a Land Acknowledgement and welcomed everyone.

**2. Approval of Agenda**

**Motion 1 – John Woodley/Pat O'Connor**

**That the Agenda for the Public Meeting of the Saugeen Shores Police Service Board dated March 12<sup>th</sup>, 2025, be approved**

**Disposition – Carried**

**3. Declaration of Pecuniary Interest**

No declarations of pecuniary interest were declared, however the Chair advised that the members could declare at any time in the meeting.

**4. Delegations**

**1. Plaque Presentation to Aux. Officer Riley Brugess**

Riley Brugess has resigned his position with the Saugeen Shores Police Service Auxiliary Program, from July 2021 until January 14th 2025. The Board thanked Riley for his years of dedicated service to the Saugeen Shores Police Service. Riley was presented with a plaque.

**2. Plaque Presentation to Board Members**

Mayor Charbonneau and Chair Huber presented plaques to former Police Board Members John Divinski and Greg Thede. The Board thanked them for their years of service.

3. K9 Presentation by Constable Hahn  
Chair Huber noted that the K9 Program was paused in 2024, due to the retirement of Officer Ryker. Ryker and the Program had a lot of community support.

Constable Hahn presented on the development and benefits of the K9 Program in Saugeen Shores. She is currently training with her dog Storm to become a Police K9, and would like to start the program up in Saugeen Shores. K9 officers can be used for search and rescues, drug enforcement, and provided examples of other K9s and their effectiveness in policing in Ontario. She also noted that the K9 Officer could be used by surrounding Police Agencies and Bruce Power.

That Board thanked Constable Hahn for the presentation.

5. **Adoption of Minutes**  
**Motion 2 – John Woodley/Greg Thede**  
**That the Minutes of the Public Meeting of the Saugeen Shores Police Service Board dated February 19, 2025, be approved.**  
**Disposition – Carried**

6. **Reports**

1. **Chief's Report**

Personnel Training

1. Criminal Investigators Training – Constable Hahn  
Constable Hahn attended the Criminal Investigators Training – hosted in Niagara Falls for the Ontario Police College from February 24<sup>th</sup> to March 7<sup>th</sup> 2025.

Ministry Reports

New Procedures issued since last meeting:

- NIL

Updated Procedures issues since last meeting:

- NIL

Police Service Reports

1. Report Submitted to the Police Services Board:  
• February 2025 Stats Analysis (OnCall Analytics)

2. OPP Municipal Policing Bureau – Section 14 Agreement  
No update at this time. OPP will be in contact with our service to draft a new Section 14 Agreement.

3. 2024-2025 Victim Support Grant

The Saugeen Shores Police Service has submitted an application for a Victim Support Grant. The application process closed on November 7<sup>th</sup> 2024 and no response as been received to date.

4. Court Security and Visitor transportation

The Chief applied for this grant and will let the Board know when a decision is made.

Events / Committees

1. Job Fair

The Job Fair initially scheduled for February 2025 had been re-scheduled for March 11<sup>th</sup> 2025 from 4p-7pm at the Port Elgin Legion. Chief Zettel and Deputy Chief Mighton were in attendance.

Budget

1. Generator Repair

The generator is used to provide electrical backup for entire station needs repairs, at a cost of approx. \$10,000. Unexpected expenses and warranty expired in July 2024. The Chief will look into funding from Emergency Planning.

**2. Chair's Report**

1. The Chair would like to start a recognizing employees for doing work over and above their line of duty, such as planning and attending events. She will look into and report at a future meeting.

7. **Accounts/Statistics**

None.

8. **Unfinished Business**

None.

9. **New Business**

None.

10. **Communications**

None.

11. **Next Meeting**

April 16, 2025 at 16:30

12. **Closed to Public**  
**Motion 3 – Pat O'Connor/Greg Thede**  
**That the Saugeen Shores Police Service Board meet in Closed to Public session to discuss matters in accordance with Community Safety and Policing Act as follows:**
- a) **Closed Session Minutes dated February 19, 2025; and**
  - b) **Regarding Section 44 (2) (b) personal matters about identifiable individuals, including members of the police service or any other employees of the board.**

**Disposition – Carried**

13. **Business Arising from Closed Session**

Chair Huber reported that personal items about identifiable individuals was discussed, with the following directions:

- Minutes dated February 19<sup>th</sup>, 2025 were approve;
- Direction was provided to the Chair regarding Board Member and Secretary Remuneration;
- Direction was provided to the Deputy Chief regarding a LECA complaint;
- Direction was provided to the Chair regarding negating a Contract with the Inspector;

14. **Adjournment**  
**Motion 4 – Greg Thede/Rachel Stack**  
**That this meeting of the Saugeen Shores Police Service Board does now adjourn at 18:44 hours.**

**Disposition – Carried**

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Chair

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Secretary