

Present: Chair Huber Vice Chair Woodley
Member Thede Chief Zettel
Member O'Connor Inspector Mighton
Member Divinski Tracey Guy, Secretary

1. **Call to Order**

The Chair called the meeting to order at 16:30 hours with a Land Acknowledgement and welcomed everyone.

2. **Approval of Agenda**

Motion 1 – John Woodley/Greg Thede

**That the Agenda for the Public Meeting of the Saugeen Shores Police Service Board dated October 16, 2024, be approved, as amended,
Disposition – Carried**

3. **Declaration of Pecuniary Interest**

No declarations of pecuniary interest were declared, however the Chair advised that the members could declare at any time in the meeting.

4. **Delegations**

None.

5. **Adoption of Minutes**

Motion 2 – Greg Thede/John Divinski

**That the Minutes of the Public Meeting of the Saugeen Shores Police Service Board #10-2024 dated September 18, 2024 be approved.
Disposition – Carried**

6. **Reports**

Chief's Report

Personnel Training

1) In-Service Training

Thank you to Constable Brian Lowerison for facilitating the bi-annual Use of Force and education training for our frontline members.

2) Freedom of Information Training – K. Yost and T. Shantz

K. Yost and T. Shantz successfully completed a 3-day training course for Freedom of Information (FOI) from September 23rd to September 25th 2024 at Horseshoe Valley. Certificate of completion received.

3) Crisis Communications Course – Constable Gordon

Constable Gordon successfully completed a 2-day Crisis Communications course hosted by the County of Bruce Emergency Management Program in Walkerton on September 25th and 26th 2024. Certificate of completion received.

4) Major Case Management (completion) – Sergeant Cook
Sergeant Cook completed the Major Case Management course on September 18th – 19th 2024 in St. Catharines.

5) Investigating Offences Against Children – Constable Schenck
Constable Schenck is currently attending the Investigating Offences Against Children course hosted by the North Bay Police Service.

6) Intoxilyzer Field Training Course – D/Cst. Hopkins & D/Cst. Cutting
Detective Constable Hopkins and Detective Constable Cutting are completing the annual Intoxilyzer Field Training Course. Both provide the training content to all of our Intoxilyzer Technicians on a yearly basis.

Ministry Reports

1) Community Safety and Policing Act

New Procedures issues since last meeting:

- nil

Updated Procedures issued since last meeting:

- LE-025SSPSSP-001 – Rules Regulations Code of Conduct
- AI-004SSPS - Communicable Diseases
- AI-006SSPS - Use of Volunteers
- AI-007SSPS - Management of Police Records
- AI-007SSPS SP-001 - CPIC
- AI-007SSPS SP-003 - Police Records Check
- AI-007SSPS SP-005 - Release of Information

Police Service Reports

1) Reports Submitted to the Police Services Board:

- September 2024 Stats Analysis (OnCall Analytics)

2) Mental Health Supports for Police Members

Police continue to work with Kindsight to implement a mental health program for our members.

3) OPP Municipal Policing Bureau – Section 14 Agreement

OPP will be in contact with our service to draft a new Section 14 Agreement.

4) NCACR (Net Connection Authorization Change Request) Audit

The NCACR Audit has been completed through a combined effort of the Owen Sound Police Service IT, Town of Saugeen Shores IT, and the Saugeen Shores Police Service. The completed audit report and required procedures have been sent to OPTIC for review.

5) Police Service Annual Report
 The Annual Report has been posted to the Saugeen Shores Police service website.

Events / Committees

1) Truth and Reconciliation

Members of the Saugeen Shores Police Service attended to the Truth and Reconciliation ceremonies at GC Huston School and bridge ceremony.

2) Grey-Bruce First Responders Wellness Event

The Owen Sound Police Service (OSPS), in collaboration with the Grey County EMS, and in partnership with Saugeen Shores Police Service, are hosting at First-Responder Wellness Event on Sunday, November 10 for members and their families. There will be a Wellness Fair at the Bayshore Arena with a wide range of vendors, services, and clubs promoting health and wellness through physical and leisure activities. Following the Wellness Fair, families will attend the Owen Sound Attack hockey game at a discounted rate. Thank you to Owen Sound Police Service for organizing this event.

Budget

1) Community Safety and Policing Act – Section 50 Municipal Board Finances

The Chief noted that similar to last year’s budget presentation, the Chief requested a Police Service Board member to assist with presenting the 2025 budget. The Chief will prepare the slides in advance, and respond to all questions as required.

7. **Accounts/Statistics**

3rd Quarter Statistics	
<p>3rd QUARTER Occurrences: 2018: 2,186 2019: 2,888 2020: 3,417 2021: 3,227 2022: 3,389 2023: 3,375 2024: 3,283</p>	<p>Year to date Occurrences (as of September 30th): 2018: 5,912 2019: 7,973 2020: 8,715 2021: 9,025 2022: 8,423 2023: 10,009 2024: 8,746</p>
<p>3rd Quarter Charges (01JUL24 – 30SEP24): 2018: 591 2019: 734 2020: 870 2021: 711 2022: 835 2023: 874 2024: 761</p>	<p>Year to Date charges (as of September 30th 2024) 2018 – 1846 2019 – 2417 2020 - 2353 2021 – 2393 2022 – 2256 2023 - 2952 2024 – 2416</p>

Calls for Service Analysis YTD:

(YTD Incidents less Foot Patrol/Comm Engagement, less HTA Enforcement)

2018: 4474 (5912 – 472- 966)
2019: 5475 (7973 – 879 – 1619)
2020: 6181 (8715 - 1254 – 1280)
2021: 6118 (9025 – 1487 – 1420)
2022: 5857 (8423 - 1195 – 1371)
2023: 6475 (10009 – 1696 – 1838)
2024: 6038 (8746 – 1397 – 1311)

8. Unfinished Business

8.1 Information Sharing Protocol

Motion 3 – John Divinski/Pat O’Connor

That the SSPS Board approve the Information Sharing Protocol as amended, and direct the Chair and Vice-Chair to sign the Protocol and the Board Secretary to provide a signed copy to the Town.

Disposition – Carried

8.2 Community Safety and Police Act

No new information to provide.

8.3 Inspector General

It was noted that the meeting with Ryan Teschner, the Inspector General of Policing of Ontario on October 8th was very informative. The Board is encouraged to use their office when needed.

9. New Business

9.1 Recognition

Recognition for members doing exemplary service was discussed. The Chair will work with the Chief to determine how to implement in the future.

10. Communications

10.1 Crime stoppers Coordinator Report

Provided for information.

11. Next Meeting

November 20, 2024 at 16:30 hours.

12. **Closed to Public**
Motion 4 – John Woodley/Pat O’Connor
That the Saugeen Shores Police Service Board meet in Closed to Public session to discuss matters in accordance with Community Safety and Policing Act as follows:
- a) **Closed Session Minutes dated September 18, 2024;**
 - b) **Regarding Section 44 (2) (i) a trade secret or scientific, technical, commercial or financial information that belongs to the board and has monetary value or potential monetary value (Budget and Reserves);**
 - c) **Regarding Section 44 (2) (b) personal matters about an identifiable individual, including members of the police service or any other employees of the board; and**
 - d) **Regarding Section 44 (2) (d) labour relations or employee negotiations.**
- Disposition – Carried**

Returned from Closed Session at 19:02 hours.

13. **Business Arising From Closed**

13.1 **Budget and Reserves**

Direction provided to the Chief for budget amendments. Vice Chair Woodley will present the Board’s Budget at the Town of Saugeen Shores Budget Meeting.

14. **Adjournment**

Motion 5 – John Divinski/Greg Thede

That this meeting of the Saugeen Shores Police Service Board does now adjourn at 19:04 hours.

Disposition – Carried

Chair

Secretary