

Present: Chair O'Connor Vice Chair Huber
 Chief Zettel Member Thede
 Inspector Mighton Member Woodley
 Member Divinski Tracey Edwards, Secretary

Members of the Public: Al Smethurst and Andy Crawford

1. Call to Order

The Chair called the meeting to order at 1630 hours with a Land Acknowledgement and welcomed everyone.

2. Approval of Agenda

Motion 1 – John Divinski/John Woodley

That the Agenda for the Public Meeting of the Saugeen Shores Police Services Board dated February 15th, 2023, be approved

Disposition – Carried

3. Declaration of Pecuniary Interest

No declarations of pecuniary interest were declared, however the Chair advised that the members could declare at any time in the meeting.

4. Delegations

1) Presentation of Service Plaques and Federal Scrolls to Dave Myette and Don Matheson

Chief Zettel and Chair O'Connor presented plaques to former Saugeen Shores Police Board Members, and thanked them for their years of service. The presentation to Zack Mowbray was postponed.

2) Carl Anderson - CARFAX

Mr. Anderson presented to the Board on CARFAX Canada ULC, formerly known as CarProof. It is a web-based program that tells the history of a car from beginning to end, in chronological order. It is a useful tool to assist Law Enforcement Agencies with: vehicle history information; partial Licence Plate recognition; VIN alerts; high mileage alerts; driver exchange and crash report center. Their headquarters are in the USA and have a Canadian base in London Ontario. Once the Police Service signs up, the information is free. Currently they have over 5,400 Agencies and 90,000 Police Services, including Toronto, Guelph and Hamilton.

It was confirmed that CARFAX is a free service for Police Agencies, in trade for information exchange. The more Agencies they have on board, the more accurate the information is. They make their money when people do a vehicle search, and pay the fee.

5. **Adoption of Minutes**
Motion 2 – John Woodley/Greg Thede
That the Minutes of the Public Meeting of the Saugeen Shores Police Services Board #01-2023 dated January 18, 2023, be approved.
Disposition – Carried

6. **Communications**

- 1) OASB Zone 5 Meeting
The Zone 5 Meeting information was noted and Members will try to attend.

7. **Reports**

Chief's Report

Personnel

- 1) Officer Spotlight – Greg Fletcher
As highlighted in the Saugeen Shores Police Service 2023-2025 Strategic Plan prepared by the Police Services Board, a strategic area of focus was to promote continued communication between service members, leadership, and the Board with the intention of enhancing member participation in identifying and implementing solutions to service needs. During each meeting, we will highlight one of our officers to share with the Board their valued contributions to the police service and community. Inspector Mighton gave a presentation on Greg Fletcher.
- 2) Officers – Life Saving Efforts
The Chief is very proud of our great group of officers. So far in 2023, they have had 2 separate incidents that they responded to, that involved outstanding efforts on behalf of our officers to save the lives of the people involved. Without our officers' actions, the outcome would not have been the same.
- 3) Posting for Full-time Contract Special Constable Position
Pending budget approvals, we will be hiring a Fulltime contract Special Constable at the end of March 2023. If this position is filled internally by a uniformed member, we will be required to backfill the position with a new experience hire. In preparation for this possibility, he will be posting externally for an experienced officer position to allow us to meet the timelines required for the transition. If the budget is not approved by Council, we will cease the process.
- 4) Thank you – Cst. Gordon & Sgt. Primeau – Use of Contingency Fund
A Facebook thank you was received from a member of the public to 2 female officers who assisted her during a difficult time by providing her with supplies, a meal and lodging for the evening while waiting for ongoing assistance from social services. This kind gesture by our officers truly made a difference for this person.

5) Cst. Ian Clark – Request for Secondary Activity

Constable Ian Clark is seeking permission to engage in secondary activity with potential employment as a Volunteer. Although Cst. Clark has not been provided with a letter of offer at this time, he is proactively seeking approval to streamline the process. Constable Clark advises that the employment opportunity would not interfere with his policing duties and understands that it shall not impair the performance of his duties as a police officer with the Saugeen Shores Police Service, nor will he place himself in a position that could become a conflict of interest. Under the Police Services Act, requests for secondary activities requires permission. Unless the SSPS Board objects, he will respond in writing and grant permission.

6) Cst. Kaitlyn Schenck – Request for Secondary Activity

Cst. Kaitlyn Schenck is seeking permission to engage in secondary activity employment with the Bluewater District School Board as a supplementary (supply) teacher. Cst. Schenck advises that the employment opportunity would be a part time / as needed status that would not interfere with her employment with the Saugeen Shores Police Service. School locations would be outside of the area, therefore there would be no conflict of interest with schools in Saugeen Shores. Unless the SSPS Board objects, he will respond in writing and grant permission.

Personnel Training

1) In service Training - CROMS

Sgt. Ken Cook has completed the in-service portion of Mobile CROMS. Mobile CROMS is a web-based collision reporting system that allows our officers to electronically prepare, submit, print and share collision reports from their patrol vehicles. He added that they utilize in service training, to save on training costs.

Ministry Reports

1) 2022 Missing Person Act Annual Report

The Chief has completed the 2022 Missing Person Act Annual Report on the use of Urgent Demands, and has submitted the report to the Ministry as required. The report will be posted on the Saugeen Shores Police Service website.

2) Criminal Intelligence Service Canada – Memorandum of Understanding (MOU)

On January 31st 2023, the Saugeen Shores Police Service entered into a MOU with the Criminal Intelligence Service Canada (CISC). The memorandum outlines the services responsibilities for access and use of the Automated Criminal Intelligence Information System (ACIIS). Our criminal investigations unit members and Inspector Mighton will be receiving training on ACIIS to strengthen our intelligence gathering and sharing abilities.

Police Service Reports

1) The following reports were submitted to the Board:

- Criminal Investigations / Drug Unit statistics – January 2023 Report
- January 2023 Stats Analysis (Hexagon)
- 2022 Use of Force Annual Report
- 2022 Vulnerable Person Registry Annual Report
- 2022 Opioid Overdose Response – Naloxone Annual Report
- 2022 Drug Recognition Evaluator Annual Report
- 2022 Missing Person Act Annual Report
- 2022 Equipment - Body Armour Annual Report
- 2022 Section 25 Annual Report

2) Crime Stoppers – Tipster Magazine Winter 2023

The Winter 2023 edition of the Crime Stoppers of Grey Bruce TIPSTER quarterly magazine was included for information, featuring the Neil McDougall unsolved cold case.

3) DEMS – Digital Evidence Management System

The Chief advised that they continue to work closely with Colleen Gray-McNamee (SOLGEN) and Tanner Desilets from AXON, to procure and enroll in the Digital Evidence Management System for our Police Service. DEMS provides police and investigative agencies access to cloud-based technology that enables agencies to capture, store, manage and share digital evidence securely. He will proceed with this upon budget approvals.

4) Crime Stoppers Q4 Coordinators Report – October-December 2022

The Chief attached the Crime Stoppers Coordinators Q2 report covering October to December 2022.

5) Carfax

Following the presentation by Carl Anderson from CARFAX, the Chief is inquiring whether the Board is interested in entering into an MOU with Carfax. This will enhance their investigable abilities at no financial cost.

Motion 3 – Diane Huber/John Woodley

That the Saugeen Shores Police Services Board approve entering into a Memorandum of Understanding with CarFax.

Disposition – Carried

6) Crimeplot

Crimeplot is available on the Police Services website. It allows the public to search an area / timeframe to see the types and frequency of events.

Events / Committees

1) Thank you – Special Olympics Participation
Cst. John Martin, Sgt Susan Briggs, and Cst. Matt Tutin attended to the Special Olympic Tim Hortons fundraiser in Port Elgin on Saturday February 4th 2022. A thank you was received for our participation. It also noted how our officers interacted with the athletes and parents, making them all feel important.

Other

1) Station Video System
The station video system, which was installed new when the station was built, is experiencing hard-drive failure, and requires attention. Our Town IT has been working to find the best solution that will provide us with a reliable video system while still being affordable and eliminating the very expensive proprietary software licensing agreements. A request for tender is being sent out by the Town to replace the video system.

8. Accounts/Statistics

January Statistics were reviewed.

9. Unfinished Business

None

10. Next Meeting

March 15, 2023 at 16:30

11. Closed to Public

Motion 4 – Greg Thede/John Divinski

That the Saugeen Shores Police Services Board meet in Closed to Public session to discuss matters in accordance with By-law 1-2011, Section 21.2 (b) regarding personal matters about an identifiable individual.

Disposition – Carried

12. Adjournment

Motion 5 – Greg Thede/John Divinski

That this meeting of the Saugeen Shores Police Service Board do now adjourn at 1904 hours.

Disposition – Carried

Chairman

Secretary